### **APPENDIX D**

### SIMPLIFIED APPROACH

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### For Minor Regulated Activities in Mount Pleasant Township, Adams County, Pennsylvania

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### **Introduction:**

This Simplified Approach has been created as a tool to help property owners manage stormwater on their property and streamline the process of designing on-site stormwater management facilities for new, relatively minor residential and accessory structure projects. Through the use of this manual, residents have the ability to determine the appropriate facilities for their property, project, and budget. This design method is not intended to be used with large-scale subdivision / land development projects or activities that include infrastructure such as roadways.

The Stormwater Best Management Practices (Stormwater BMPs) listed in this manual should be used as a guide and not a comprehensive list of options. Residents should contact Mount Pleasant Township or the Adams County Conservation District to discuss alternative solutions for site specific applications.

### I. Simplified Approach Directions

### Step 1:

- 1a Fill out Worksheet 1 (Section II) and create a Minor Stormwater Management Plan (hereinafter referred to as a "Plan") as required under List A of the Minor Stormwater Plan Requirements (Section IV). (The Adams County Office of Planning and Development can create a map that is to scale for items 1-6 of List A, for a small fee.) Proposed impervious areas shall be drawn on the plan by hand by the applicant.
- 1b Fill out columns 1-3 on the "Record of Impervious" (Section III) (hereinafter referred to as the "Record") Impervious area is defined under section 306.R of the Mount Pleasant Township Stormwater Management Ordinance. (The impervious area number/letter on the Record (column 1) shall correspond to the impervious area number/letter shown on the Plan as dictated under plan requirements.)
- 1c If the total cumulative impervious surface area added since the adoption date of this ordinance is less than or equal to 1,000 ft<sup>2</sup>, the project may be eligible for an exemption from additional stormwater management requirements of the Simplified Approach and the Mount Pleasant Township SWM Ordinance. In this case, file Worksheet 1, the Record, and the Plan with Mount Pleasant Township. If the total cumulative impervious surface area added since the adoption date of this ordinance is greater than 1,000 ft<sup>2</sup> and less than or equal to 5,000 ft<sup>2</sup> continue to Step 2.

### Step 2:

- 2a Complete the Additional Requirements for "complete" Minor Stormwater Management Plan (Section IV) ("complete" Plan). Determine if any of the proposed impervious areas are Disconnected Impervious Areas (hereinafter referred to as DIAs) (Section VI). The DIA flow paths and contributory areas must be shown on the Plan.
- 2b Fill out column 4 of the Record. If all proposed impervious areas meet the requirements for DIA, the project may be eligible for exemption from additional stormwater management requirements of the Simplified Approach and the Mount Pleasant Township Ordinance. Complete and Sign the O&M agreement (Section VIII) and file with Mount Pleasant Township along with Worksheet 1, the Record and "complete" Plan. If the proposed or Record impervious surface area is **greater than 1,000 ft<sup>2</sup> and less than or equal to 5,000 ft<sup>2</sup>, and cannot be completely disconnected, continue to Step 3.**

### Step 3:

- 3a If the proposed impervious surface cannot be completely disconnected, calculate the volume of stormwater runoff required to be captured by Stormwater BMPs. Multiply the contributory square footage of impervious draining to the BMP by 0.25 (Column 2 x 0.25 =Column 5).
- 3b Using the "Chart for Determining BMP sizing" based on Volume Required (Section VII) and standard details (Section IX), choose the BMP and size required for each contributory impervious area. The standard details are not a comprehensive list of stormwater BMP's available. Additional information and variation is located in the *Guide to Choosing Stormwater BMPs* in Appendix C of the Adams County Act 167 Stormwater Management Plan). It is the applicant's responsibility to select a facility and determine the appropriate size.
- 3c Complete and sign the O&M agreement and file with Mount Pleasant Township along with the Worksheet 1, the Record and "complete" Plan.

#### II. **Worksheet 1 (Application and Permit)**

Property Owner's Name:	Phone Number:
Address of Property:	
Address of Owner:	
Contact Phone Number (if differen	t than the Owner):
Contact Email:	
Parcel ID #:	
Total Existing Impervious on the P	Property:
Total Impervious on the Lot after F	Project:
New Impervious Area Associated	with this Project:
	ion Type: Site Plan – List A (proposed impervious < 1,000 s.f.) Site Plan- "Complete" (1000 s.f. < proposed impervious > 5000 s.f.)
•	hage problems or the potential for the proposed project to create drainage
problems? (if yes please explain) Declaration and Acknowledgement I (we) declare that I am the prop provided is accurate to the best of implementation. I (we) understa directed onto another property w	
problems? (if yes please explain) Declaration and Acknowledgement I (we) declare that I am the prop provided is accurate to the best of implementation. I (we) understand directed onto another property w will not adversely affect any, sep I (we) understand that false info Municipal representatives are gr of this project. I (we) acknowledd submission, including but not lin Township Stormwater Workshe	<i>t:</i> berty owner, or representative of the owner, and that the information of my knowledge. I (we) agree to assume full responsibility for the nd that stormwater may not adversely affect adjacent properties or be without written permission. I (we) declare that the proposed project
problems? (if yes please explain) Declaration and Acknowledgement I (we) declare that I am the prop provided is accurate to the best of implementation. I (we) understand directed onto another property w will not adversely affect any, sep I (we) understand that false info Municipal representatives are gr of this project. I (we) acknowledd submission, including but not lin Township Stormwater Workshe	<i>t:</i> berty owner, or representative of the owner, and that the information of my knowledge. I (we) agree to assume full responsibility for the nd that stormwater may not adversely affect adjacent properties or be vithout written permission. I (we) declare that the proposed project ptic systems, or drinking water wells on this or any other property. rmation may result in a stop work order or revocation of permits. ranted reasonable access to the property for review and/ or inspection lge that the steps, assumptions, and guidelines provided in this mited to the Minor Stormwater Site Plan, the Mount Pleasant et 1, Record of Proposed Impervious and the Stormwater Management ce Agreement (if applicable) will be adhered to.

Permit approved by Mount Pleasant Township

Township Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Date: \_\_\_\_\_

Record of Impervious	List A	Column 2 Column 3 Column 4 Column 5 Column 6 Column 7 Column 7	Area of Area of Roof, Patio, Meet the Impervious Area of (Roof, Patio, Meet the Impervious Pavement, Requirements to (ft^2) Driveway, be Area Area Area Area Area Area Area Are	Ulavel, etc.) Discoluted (yes/nc	Proposed Impervious Since Adoption Date Of This Ordinance											Existing Impervious Before Adoption Date Of This Ordinance										
	List A	Column 1 Column 2	Number /Letter (impervious area corresponding to Minor Stormwater Manozamant	magement Plan)		1	2	3	4	5	9	7	8	6	10		A	В	С	D	E	F	G	Н	_	-

III. Record of Impervious

### **IV.** Minor Stormwater Management Plan Requirements

All projects require the submission of a Minor Stormwater Site Plan with the items required under List A, Worksheet 1, and the "Record of Proposed Impervious (since adoption date of this Ordinance)". If the proposed project requires stormwater management BMPs, the applicant may prepare and submit to Mount Pleasant Township a "complete" Minor Stormwater Site Plan as defined under additional requirement below, Worksheet 1, the "Record of Proposed Impervious (since adoption date of this Ordinance)", Owner's Acknowledgement and Stormwater Mangement/BMP Facilities Maintenance Agreement.

The Adams County Office of Planning and Development can provide assistance to applicants to obtain property maps with the below required items. Two copies shall be submitted to the Municipality. A Minor Stormwater Site Plan must show the following:

### List A:

- 1. Property Boundary
- 2. North Arrow and Scale (graphic) of 1"=50' or less.
- 3. Aerial Photo (if the land use has changed from the photo then draw in the approximate land uses (grass, woods, etc.).
- 4. Building Setbacks (Labeled)
- 5. 5' Contours or smaller where appropriate for the scale of the plan (Labeled)
- 6. Soils (Labeled)
- 7. Location of all existing and proposed impervious (home, accessory structures, driveways, etc.). The proposed impervious areas draining to a discharge point shall be numbered (1, 2, ....) and the location of discharge from the existing and proposed impervious shall be shown, marked with an "x" or appropriate other symbol. The proposed impervious area reference number shown on the Minor Stormwater Management Plan shall correspond to the number on the Record sheet. The proposed impervious area on the plan shall be dimensioned.

### Additional Requirements for "complete" Minor Stormwater Mangement Plan:

- 1. Slope/flow direction arrows on and 50 feet beyond the property (If the property is of substantial size and the proposed impervious is within the lot interior the slope/flow direction arrows shall be shown for minimum of 100 ft beyond the site Regulated Activity area.)
- 2. Distance from proposed downspouts along flow path to property lines, drainage ways (natural or manmade), wooded areas, offsite structures on and 50 feet beyond the property line (If applying for the DIA credit, label the DIA flow path and length on the plan.)
- 3. Natural features such as drainage ways, streams, wetlands, on and 50 feet beyond the property line
- 4. Any other pertinent information that may be significant to the project site (steep slopes, etc.)
- 5. Wells and on-site septic systems
- 6. Size and location of stormwater BMP's with dimensions and details (as required)
- 7. Soil hydrologic soil group (listed under the soil)
- 8. Any existing and proposed structures first floor elevations
- 9. Grading spot elevations and or contours defining the proposed flow characteristics
- 10. Approximate distance from house and elevation of proposed stormwater BMPs and overflow paths for storms greater than 2 year events

### V. Simplified Approach Review and Approval Process

- A. The property owner shall complete Worksheet 1, the Record of Proposed Impervious, and the Minor Stormwater Management Plan in accordance with the Simplified Approach instructions for each element. The property owner shall submit this material, along with the applicable fee, to Mount Pleasant Township. The application shall not be considered to be complete unless it includes all of the information required.
- B. Upon receipt of a complete application, the official designated by Mount Pleasant Township to administer the Simplified Approach process shall review the application against the requirements applicable to Simplified Approach submissions. The designated official shall approve the application if the application conforms to applicable requirements. The designated official shall deny the application if the application does not conform to applicable requirements. Any denial shall be in writing and shall state the reasons for such denial.
- C. The designated official shall approve or deny the complete application within fifteen (15) working days of the date of filing.
- D. The property owner may, in response to denied Simplified Approach submission, resubmit the application with revisions necessary to address the reasons for denial. Any such revised application shall be reviewed in accordance with Parts B and C above.
- E. Upon approval of a complete application, the designated official shall require the property owner to complete the Owner's Acknowledgement form. Upon receipt of the signed form, the designated official shall acknowledge such receipt. Once the Owner's Acknowledgement form is signed and its receipt acknowledged, the property owner is authorized to initiate construction of the approved project.

### VI. How to Determine a Disconnected Impervious Area (DIA)

When impervious surface areas like rooftops and paved areas are directed to a pervious area that allows for infiltration, filtration, and increased time of concentration, the impervious surface areas may qualify to be treated as Disconnected Impervious Area (DIAs).

**Disconnected Impervious Area:** Impervious is considered to be disconnected if it meets the requirements listed below:

- The contributing impervious drainage area is less than 500 SF.
- The overland flow path from runoff discharge point has a slope of five percent (5%) or less.
- Soils along the overland flow path are not classified as hydrologic group "D"
- The overland flow path is maintained as at least 90% uniformly vegetated condition.
- The receiving pervious area shall not include another person's property unless written permission has been obtained from the affected property owner.
- The length of flow path must be 75' in length for lots over 10,000 SF and 35' for lots under 10,000 SF for disconnection.
- The distance between discharge points and flow paths must be and remain a minimum of 8' apart for entire 75'.

### Section VI. Chart for Determining BMP Sizing (Revised 10/27/2015)

	ВМР													
	Rain Garden/ BioRetention	Infiltration Trench	Infiltration Bed	Infiltration Berm	Rain Barrel (55 Gal Typ)	PA Native Decidious Tree*	PA Native Evergreen Tree*							
	Variable Determing Size													
Volume Required (ft <sup>3</sup> )	Area (ft <sup>2</sup> )	Length (ft)	Area (ft <sup>2</sup> )	Length (ft)	Quantity (ea)	Quantity (ea)	Quantity (ea							
50	36	31	83	11	7	8	5							
100	84	63	167	22	14	17	10							
1 50	132	94	250	33	20	25	15							
200	178	125	333	44	27	33	20							
250	228	156	417	56	34	42	25							
300	278	188	500	67	41	50	30							
350	326	219	583	78	48	58	35							
400	377	250	667	89	54	67	40							
450	427	281	750	100	61	75	45							
500	477	313	833	111	68	83	50							
<u> </u>	529	344	917	122	75	92	55							
650	581 630	375	1000	133	82	100	60							
700	679	406	1083	144	88	N/A	N/A							
750	729	437	1167 1250	156 167	95.	N/A	N/A							
800	729	500	1230	167	102 ,	N/A	N/A							
850	827	531	1333	178	109	N/A	N/A							
900	880	562	1417	200	116	N/A	<u>N/A</u>							
950	933	594	1583	200	122 129 *	N/A	N/A							
1000	983	625	1585	211	129	N/A	N/A							
1050	983	656	1750	233	130 /	• N/A	N/A							
1100	1086	687	1833	233	143	N/A	N/A							
1150	1136	719	1917	256	150	N/A N/A	N/A							
1200	1187	750	2000	267	163	N/A N/A	N/A N/A							
12.50	1239	781	2083	278	170	N/A N/A	N/A							
1300	1289	812	2167	289	177	N/A	N/A							
1350	1340	844	2250	300	184	N/A	N/A							
1400	1391	875	2333	311	190	N/A	N/A							
1450	1444	906	2417	322	197	N/A	N/A							
1500	1494	937	2500	333	204	N/A	N/A							
1550	1544	969	2583	344	211	N/A	N/A							
1600	1596	1000	2667	356	218	N/A	N/A							
1650	1648	1031	2750	367	224	N/A	N/A							
1700	1702	1062	2833	378	231	N/A	N/A							
1750	1751	1094	2917	389	238	N/A	N/A							
1800	1802	1125	3000	400	245	N/A	N/A							
1850	1853	1156	3083	411	252	N/A	N/A							
1900	1905	1187	3167	422	258	N/A	N/A							
1950	1958	1218	3250	433	265	N/A	N/A							
2000	2007	1250	3333	444	272	N/A	N/A							
2050	2061	1281	3417	456	279	N/A	N/A							
2100	2111	1312	3500	467	286	N/A	N/A							
2150	2162	1343	3583	478	292	N/A	N/A							
2200	2214	1375	3667	489	299	N/A	N/A							
2250	2264	1406	3750	500	306	N/A	N/A							
2300	2318	1437	3833	511	313	N/A	N/A							
2350	2369	1468	3917	522	320	N/A	N/A							
2400	2421	1500	4000	533	326	N/A	N/A							
2450	2470	1531	4083	544	333	N/A	N/A							
2500 No more than 25% (	2525	1562	4167	556	340	N/A	N/A							

\*No more than 25% of total volume can be mitigated by use of trees

# VIII. Stormwater Management/ BMP Facilities Operation and Maintenance Agreement

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_, by and between \_\_\_\_\_\_ hereinafter called the "Landowner," and Mount Pleasant Township, Adams County, Pennsylvania, hereinafter called the Mount Pleasant Township.

WHEREAS, the Landowner is the owner of certain real property described as (Adams County Tax Map / Parcel Identification Number) \_\_\_\_\_\_\_\_as recorded by deed in the land records of Adams County, Pennsylvania, Book \_\_\_\_\_\_ Page \_\_\_\_\_, hereinafter called the "Property";

WHEREAS, the Landowner is proceeding to build on and develop the property; and

**WHEREAS**, the Minor Stormwater Site Plan, which is expressly made a part hereof, as approved or to be approved by Mount Pleasant Township, provides for detention of stormwater within the confines of the property through the use of Stormwater Best Management Practices (Stormwater BMPs); and

**WHEREAS,** Mount Pleasant Township and the Landowner, its successors and assigns, agree that the health, safety, and welfare of the residents of Mount Pleasant Township, require that on-site Stormwater BMPs be constructed and maintained on the Property; and

**WHEREAS,** Mount Pleasant Township requires that on-site Stormwater BMPs as shown on the Plan be constructed and adequately maintained by the Landowner, its successors and assigns. Any additional requirements imposed by Mount Pleasant Township are considered part of the Plan.

**NOW, THEREFORE,** in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, the parties hereto agree as follows:

1. The Landowner in accordance with the specifications identified within the Plan shall construct the onsite Stormwater BMPs.

2. The applicant assumes full responsibility for the construction, operation, and maintenance of the proposed stormwater management facilities.

3. The Landowner, its successors and assigns, shall adequately maintain the Stormwater BMPs. This includes all pipes and channels built to convey stormwater to the facility, as well as all structures, improvements, and vegetation provided to control the quantity and quality of the stormwater. Adequate maintenance is herein defined as good working condition so that these facilities are performing their design functions.

4. The Landowner, its successors and assigns, shall inspect the Stormwater BMPs after all rainfall events exceeding one inch of precipitation in a 24-hour period.

5. The Landowner, its successors and assigns, hereby grant permission to Mount Pleasant Township, its authorized agents and employees, to enter upon the Property without prior notification at reasonable times and upon presentation of proper identification to inspect the Stormwater BMPs whenever Mount Pleasant Township deems necessary.

6. The Landowner acknowledges that the proposed Stormwater BMPs will be a permanent fixture of the property that cannot be altered or removed without approval by Mount Pleasant Township.

7. In the event the Landowner, its successors and assigns, fails to maintain the Stormwater BMPs as shown on the Plan and in good working condition, Mount Pleasant Township may enter upon the Property and take whatever action is deemed necessary to maintain said Stormwater BMPs and to charge the costs of such repairs to the Landowner, its successors and assigns. This provision shall not be construed to allow Mount Pleasant Township to erect any structure of permanent nature on the land of the Landowner unless such structures were part of the approved Plan. It is expressly understood and agreed that Mount Pleasant Township is under no obligation to routinely maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on Mount Pleasant Township.

8. In the event that Mount Pleasant Township, pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like, the Landowner shall reimburse Mount Pleasant Township within thirty (30) days of receipt of invoice for all expenses incurred. Mount Pleasant Township has the right to file a municipal lien for unpaid costs and expenses that have not been reimbursed thirty (30) days after receipt of invoice.

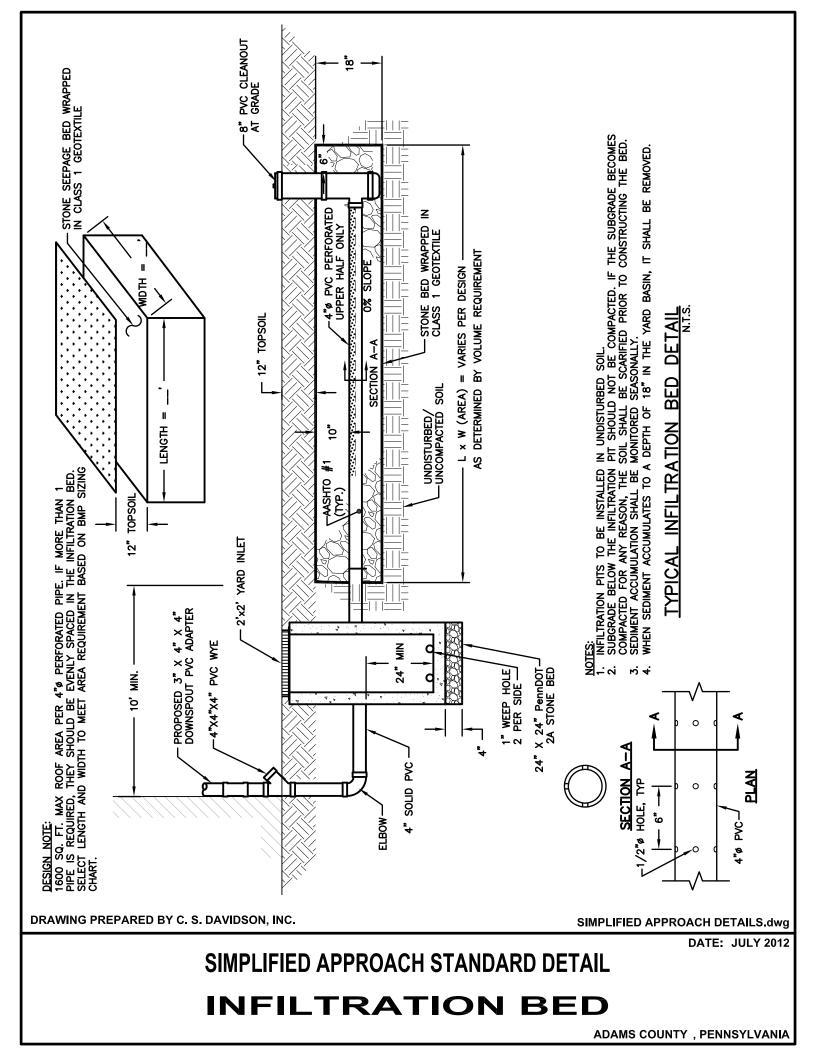
9. The intent and purpose of this Agreement is to ensure the proper maintenance of the Stormwater BMPs by the Landowner. This Agreement shall not be deemed to create any additional liability of any party for damage alleged to result from or be caused by nonpoint source pollution runoff. This Agreement imposes no liability of any kind whatsoever on Mount Pleasant Township and the Landowner agrees to hold Mount Pleasant Township harmless from any liability in the event the Stormwater BMPs fail to operate properly. In the event that a claim is asserted against Mount Pleasant Township, its designated representatives or employees, Mount Pleasant Township shall promptly notify the Landowner and the Landowner shall defend, at his own expense, any suit based on the claim. If any judgment or claims against Mount Pleasant Township shall be allowed, the Landowner shall pay all costs and expenses regarding said judgment.

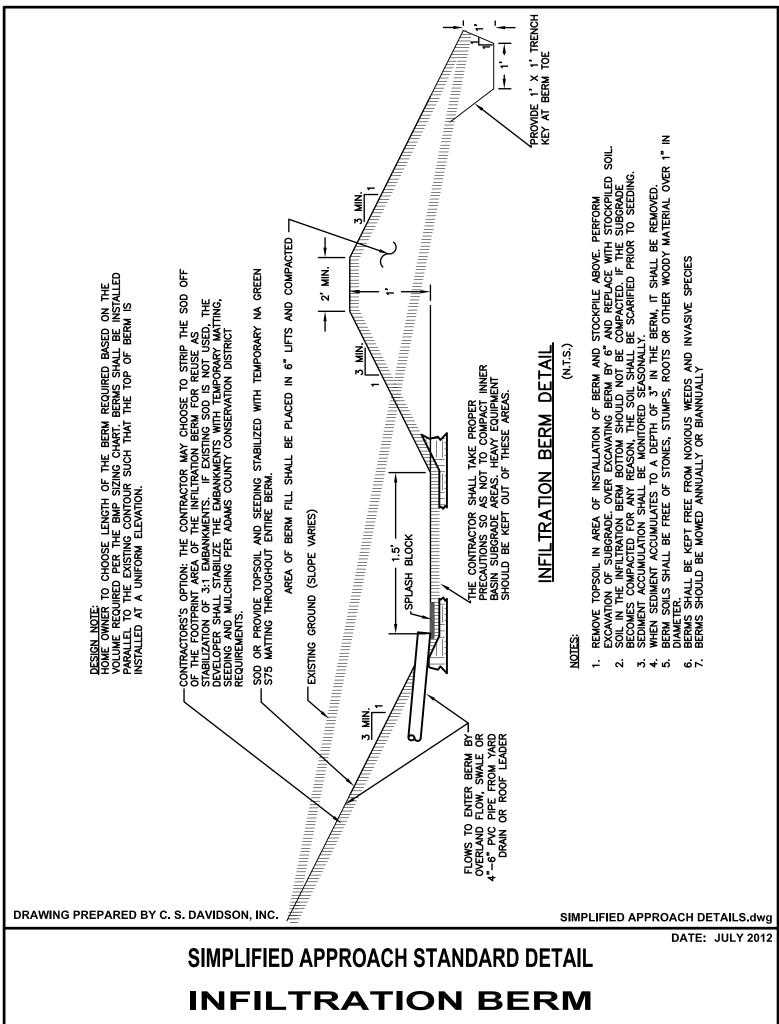
10. This Agreement shall be binding to the Landowner, its administrators, executors, assigns, heirs and any other successors in interests, in perpetuity.

### Landowner:

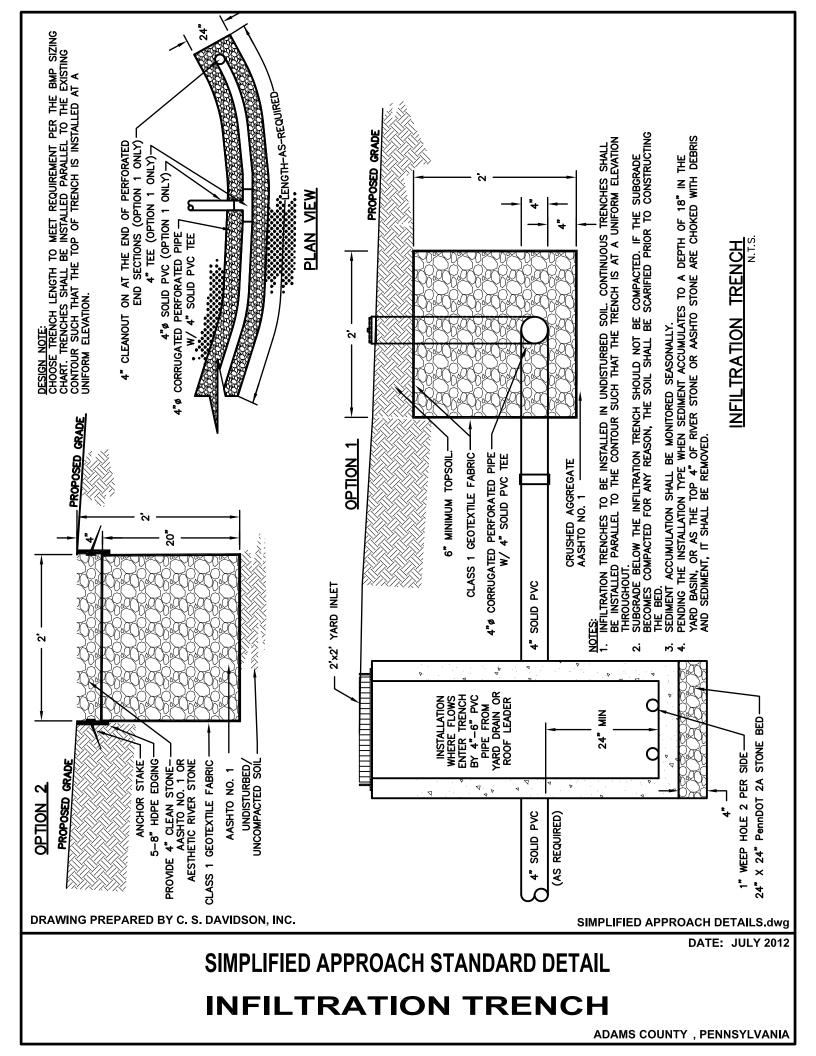
Signature:	_ Date:					
Printed Name:	-					
Mount Pleasant Township:						
Signature:	_ Date:					
Printed Name:						

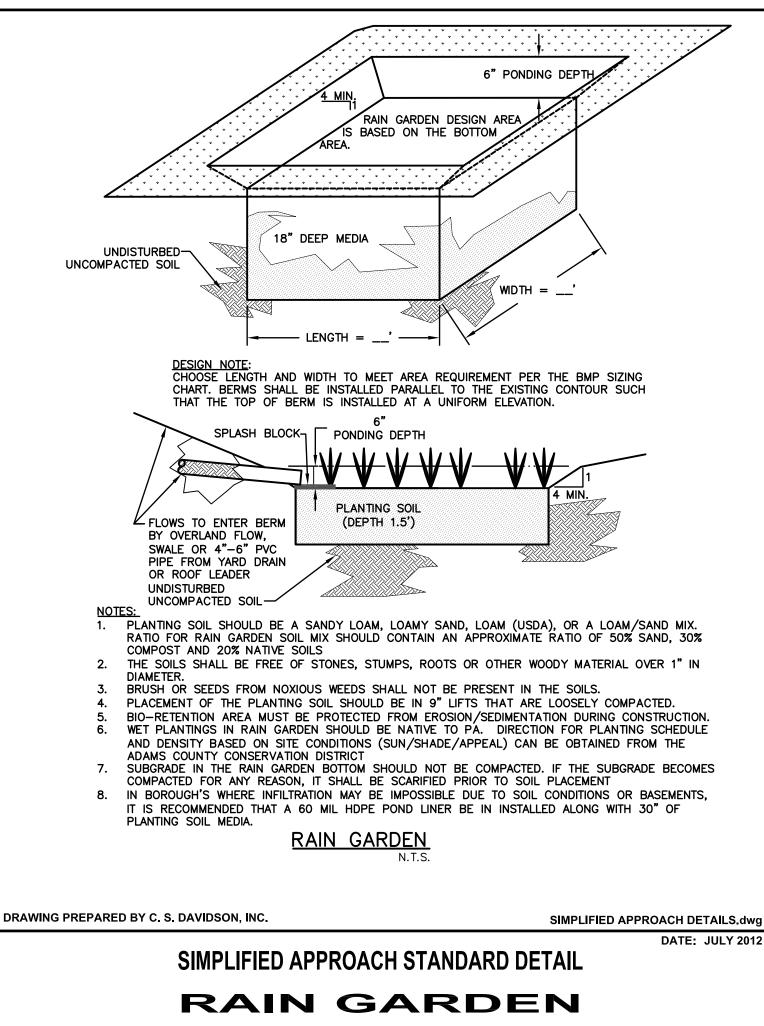
### IX. Standard Details





ADAMS COUNTY, PENNSYLVANIA





ADAMS COUNTY, PENNSYLVANIA

